

Seven Hills Preparatory Academy Grammar Syllabus
2017-2018

Teacher: Ms. Jensen
612-314-7600
ajensen@shpamn.org

Welcome to Ms. Jensen's Grammar class! Please read through the following information with your child and return the last page filled-out and signed. If you have any questions, comments, or concerns, please contact me. The easiest way to contact me is through e-mail and I will make every effort to respond in a 24-hour period on week days. I look forward to a great quarter together, and hope that you are excited as well!

Classroom Rules

- 1) Arrive to class on time and prepared
- 2) Respect your classmates, teacher, materials, and space
- 3) Participate in class discussions; raise hand before speaking.
- 4) Complete in-class assignments and homework on time
- 5) No gum, food, or beverages (except water)

Discipline Plan

If a student breaks a rule stated above, the following consequences will occur:

- 1) Verbal reminder
- 2) FYI slip
- 3) Detention or a meeting behavior specialist
- 4) Contact parents and Principal
- 5) Student meets with teacher, parents, and Director

Materials Needed for Class

- 1) Planner
- 2) Grammar Workbook (provided)
- 3) Writing utensil (and correcting pen)
- 4) Loose-leaf paper or notebook
- 5) Independent Reading Book (of your choosing)

Grading Scale

A+ to A- = 100% – 89.5%
B+ to B- = 89% – 79.5%
C+ to C- = 79% – 69.5%
D+ to D- = 69% - 59.5%
F = Below 59%

Grade Breakdown and Policy

Grades are broken down into two categories:

- Homework = 40% of grade
 - Completion assignments (Exercise #1 and #3) are worth 50 points.
 - Late assignments: All late assignments can gain up to 70% credit.
- Assessment = 60% of grade
 - In-class tests at the end of each unit.
 - Test Retakes: The highest score a student can earn on a test retake is a 70% (a C-).

Tardies, FYIs, Attendance, and Cheating

- Tardies will be given when a student arrives late to class, and FYIs will be given for minor infractions to the classroom rules.
- The accumulation of three tardies or three FYIs will result in a detention.
- During an excused absence (ex. illness, travel), that student is allowed the number of days absent in order to make-up work.
- During an unexcused absence (ex. suspension, truancy), assignments are due the day the student returns to class. Any late work will result in the same percentage deduction as for late assignments (stated above in Grade Breakdown and Policy).
- If a student is caught cheating, they will receive a zero, and a parent may be contacted. Cheating includes copying answers from other students in addition to any other forms of academic dishonesty.